



HOPE FOUND INC.



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DOCUMENTS REQUIRED PRIOR TO EMPLOYMENT

1. DRIVER'S LICENSE
2. SOCIAL SECURITY CARD
3. HIGH SCHOOL DIPLOMA OR GED
4. CERTIFICATIONS (HHA/CNA/LPN etc.)
5. PPD TEST RESULTS (TB TEST RESULTS OR X-RAY)
6. CPR
7. FIRST AID
8. HEPATITIS B SHOT RECORD
 - a. HEPTATIS B CONSENT FORM (Will be provided by HFI)
9. PHYSICAL EXAMINATION (HEALTH CERTIFICATE)